



4900 River Oaks Boulevard  River Oaks, Texas  76114

Mayor  
**Herman D. Earwood**

City Council

Mayor Pro-Tem-Place 4  
**Joe Ashton**

Place 1  
**JoAnn Butler**

Place 2  
**Steve Holland**

Place 3  
**Bruce Scott**

Place 5  
**Dan Chisholm**

City Secretary  
**Marvin Gregory**

Fire Chief  
**Russell Shelley**

Police Chief  
**Christopher Spieldenner**

Public Works Director  
**Gordon Smith**

Library Director  
**Veronica Clark**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

## NOTICE TO THE PUBLIC

**A SPECIAL CALLED MEETING OF THE RIVER OAKS CRIME CONTROL AND PREVENTION DISTRICT IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL CHAMBER LOCATED AT 4900 RIVER OAKS BLVD. ON TUESDAY,**

**JULY 18, 2017  
6:00 P.M.**

**THIS NOTICE WAS POSTED IN ACCORDANCE WITH OF THE OPEN MEETINGS ACT AT THE CITY HALL OF RIVER OAKS, TEXAS ON FRIDAY, JULY 14, 2017 AT 8:30 P.M.**

**JOE ASHTON, PRESIDENT**  
BY MARVIN GREGORY, CITY SECRETARY

## AGENDA

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. CONSIDER APPROVAL OF MINUTES FROM THE APRIL 25, 2017 SPECIAL MEETING
4. ELECTION OF PRESIDENT AND VICE-PRESIDENT OF THE RIVER OAKS CRIME CONTROL & PREVENTION DISTRICT
5. **WORKSHOP:** FY 2018 CCPD BUDGET PROPOSAL
6. ACTION FROM WORKSHOP, IF ANY
7. SCHEDULE PUBLIC HEARING ON AUGUST 29, 2017 AT 6:30 P.M. FOR FY 2018 CCPD OPERATING BUDGET
8. ADJOURN

**This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.**

**MINUTES OF THE RIVER OAKS  
CRIME CONTROL AND PREVENTION DISTRICT  
SPECIAL CALLED MEETING  
APRIL 25, 2017**

**MEMBERS PRESENT:**

PRESIDENT JOE ASHTON  
VICE-PRESIDENT JOANN BUTLER  
HERMAN EARWOOD  
JOANN GORDON  
BRUCE SCOTT  
STEVE HOLLAND

**STAFF PRESENT:**

CITY SECRETARY MARVIN GREGORY  
POLICE CHIEF AVIN CARTER

**MEMBERS ABSENT:**

NONE

**1. CALL TO ORDER**

With a quorum present, President Ashton called the Special Called Meeting of the Crime Control and Prevention District to order at 6:45 p.m. on Tuesday, April 25, 2017 at River Oaks City Hall, 4900 River Oaks Blvd, River Oaks, Texas 76114.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

NONE

**3. CONSIDER APPROVAL OF MINUTES FROM THE JANUARY 24, 2017 SPECIAL MEETING**

**Member Gordon moved, seconded by Member Scott to approve the Minutes from the January 24, 2017 Special Meeting. All voted "Aye".**

**4. CONSIDER APPROVAL OF FY 2017 2<sup>ND</sup> QUARTER REPORT (JANUARY 1-MARCH 31, 2017)**

CS Gregory reported the beginning balance for the 2<sup>ND</sup> quarter was **\$92,001.07**; sales tax for the quarter totaled **\$43,981.46**; interest from the bank was **\$15.10**; resulting in total revenues of **\$135,997.63**. Total expenditures for the quarter of **\$31,425.56**-yielding an ending balance of **\$104,572.07**.

**Member Scott moved, seconded by VP Butler to approve the 2<sup>nd</sup> quarter report. All voted "Aye".**

**5. ADJOURN**

At 6:51 p.m. Member Earwood moved, seconded by VP Butler to adjourn the meeting. All voted "Aye".

**APPROVED:**

---

**Joe Ashton, President**

**ATTEST:**

---

**Marvin Gregory, City Secretary**

---

*CITY COUNCIL*  
*MEMORANDUM*



---

**TO:** CCPD  
**FROM:** Marvin Gregory, City Administrator  
**SUBJECT:** 2017-2018 Fiscal Year Budget  
**DATE:** July 18, 2017

The proposed CCPD operational FY 17 budget as is being presented by staff includes purchasing a new Police Car package at \$50,000 and \$12,000 again this year for flairs, Tasers etc. The proposal also includes year 2 of the Step Plan for the Police Department at \$12,000.00. Staff has summarized the revised proposal as follows:

**Revenues:**

1. **Interest:** \$100
2. **Reimbursement for Vests:** \$2,500
3. **Sales Tax:** Proposed at **\$170,000** for the next year down from \$185,000 last year.
4. **Total Revenues projected at \$172,600.**

**Expenditures:**

- We have met with the Police and Deputy Chief and together have submitted the enclosed proposal. This year's STEP Plan will impact the budget \$12,000 and the spreadsheet is enclosed for you of how we came up with that amount.
- The Insurance Premium projected to remain \$6,199; Workers Comp is up from last year at \$2149 this year compared to \$1,085.
- **The proposal does include the capital purchase of 1 new police car at \$50,000.**
- promotional supplies same as last year at \$2,500 for National Night Out
- \$12,000 for Special Purpose Equipment to include the purchase of flairs, body cameras and Tasers.
- Otherwise, the projected expenditures are the same as last year.
- **Total projected expenditures are \$169,499 dollars and when subtracted from the projected revenues of \$172,600 results in a budget in the black by \$3,101.**

# CRIME CONTROL AND PREVENTION DISTRICT

## CRIME DISTRICT REVENUES BY LINE ITEMS

REVENUES DESCRIPTION	ACCT #	HISTORY					CURRENT YEAR			PROPOSED 2017-2018
		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	ADOPTED 2016-2017	REVISED 2016-2017	RECEIVED Jun-17	BUDGET BALANCE	
PRIOR YEAR FUND BALANCE	4999					100	100	40	60	100
INTEREST	4601	92	107	89	97					
CONTRIBUTIONS	4602									
INS. REIMBURSEMENT (w/recked Vehicles)	4603									
REIMBURSE FOR VESTS	4605	1,859	1,641	1,046	705	2,500	2,500		2,500	2,500
CRIME 1/2% TAX	4645	164,952	184,657	188,388	179,609	170,000	170,000	121,572	48,428	170,000
MISCELLANEOUS INCOME	4998		80	20	40					
<b>TOTAL CRIME DISTRICT REVENUES</b>		<b>166,902</b>	<b>186,486</b>	<b>189,543</b>	<b>180,452</b>	<b>172,600</b>	<b>172,600</b>	<b>121,612</b>	<b>50,988</b>	<b>172,600</b>

crime signs

## CRIME DISTRICT EXPENDITURES BY LINE ITEMS

EXPENDITURES DESCRIPTION	ACCT #	HISTORY					CURRENT YEAR			PROPOSED 2017-2018
		ACTUAL 2012-2013	ACTUAL 2013-2014	ACTUAL 2014-2015	ACTUAL 2015-2016	ADOPTED 2016-2017	REVISED 2016-2017	EXPENDED Jun-17	BUDGET BALANCE	
PERSONNEL:										
REGULAR SALARIES	5111	43,788	32,154	44,880	45,801	46,692	46,692	23,883	22,809	47,000
SPECIAL SALARIES	5114	19,926	49,757	15,000	4,000	25,983	25,983	12,992	12,992	12,000
CERTIFICATION PAY	5119	-	62	886	900	540	540	208	332	540
LONGEVITY	5120	282	354	426	498	481	481	480	1	335
OVERTIME	5121	487	238	324	445	1,401	1,401	-	1,401	1,410
FICA	5125	3,415	2,519	3,558	3,522	3,757	3,757	1,858	1,899	3,770
TMRS	5127	8,015	4,972	7,758	7,638	7,465	7,465	3,762	3,703	7,315
WORKERS COMPENSATION	5128	1,350	921	1,584	1,250	1,085	1,085	1,240	(155)	2,149
UNEMPLOYMENT	5129	-	207	9	171	270	270	-	270	270
GROUP INSURANCE	5131	6,407	4,709	6,089	5,922	6,199	6,199	3,095	3,104	6,199
SUPPLIES:										
OVERTIME - STEP	5122	1,673	1,460	396	-	2,500	2,500	37	2,463	3,500
FUEL & LUBRICANTS	5201	1,475	945	930	619	500	500	202	298	500
VEHICLE REPAIR PARTS	5203									
GENERAL OFFICE SUPPLIES	5221	50	-	-	-	-	-	-	-	-
PROMOTIONAL SUPPLIES	5254	454	997	2,093	2,511	2,500	2,500	1,110	1,390	2,500
EDUCATIONAL SUPPLIES	5255	370								
CLOTHING & UNIFORMS	5261	-	99	-	-	-	-	-	-	-
MISCELLANEOUS SUPPLIES	5299	-	-	-	100	-	-	-	-	-

TML FIGURES

80,988 68,988

3,500

nat'l night out & All Am

3,000

