



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor
Darren Houk

City Council
Mayor Pro-Tem, Place 3
Leigh Ann Turner

Place 1
John Claridge

Place 2
Steve Holland

Place 4
Yolie Rodriguez

Place 5
Brent Forester

City Officers
City Manager
Marvin Gregory

City Secretary
Paula Luck

Fire Chief
Clinton "Russell" Shelley

Police Chief
Charles Stewart

Public Works Director
Todd Henderson

Event Center Co- Directors
Shirley Bloomfield
Shirley Wheat

Emergency Management
Coordinator
James Myrick

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(817) 626-5421

Fax
(817) 624-2154

Website
www.riveroakstx.com

NOTICE TO THE PUBLIC

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY*

OCTOBER 15, 2024
6:00 PM.

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, October 11, 2024, at 10:00 A.M.**

CITY SECRETARY

*** YOU CAN JOIN THIS MEETING IN PERSON OR BY LIVE FEED ON THE CITY WEB PAGE AT WWW.RIVEROAKSTX.COM BY CLICKING ON THE VIDEO TAB.**

AGENDA (Correction)

1. CALL TO ORDER AT 6:00 P.M. OF THE RIVER OAKS CITY COUNCIL
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG
"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.
6. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND



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REQUIRE ONLY BRIEF DELIBERATION BY THE COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF OCTOBER 8, 2024 SPECIAL CALLED COUNCIL MEETING.
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING SEPTEMBER 30, 2024 (FY 2024)
- C. APPROVE BILLS PAYABLE FOR PERIOD ENDING OCTOBER 15, 2024 (FY 2025)

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM THE CONSENT AGENDA FOR SEPARATE DELIBERATION.

PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS

8. **PUBLIC HEARING:** IN ORDER TO RECEIVE COMMENT AND TESTIMONY ON THE APPLICATION SUBMITTED BY **ELATE PROPERTIES LLC** TO REZONE THE PROPERTY LOCATED AT **5309 NOTRE DAME** BEING BLOCK 1, LOT 13 SITUATED IN THE OXFORD HILLS ADDITION FROM R-4 SINGLE-FAMILY ZONING TO A PLANNED DEVELOPMENT ZONING DISTRICT THAT SHALL OTHERWISE MEET SECTION 12A TWO FAMILY DISTRICT REQUIREMENTS IN ORDER TO BUILD A DUPLEX ON THE PROPERTY PURSUANT TO THE RIVER OAKS ZONING ORDINANCE # 1394-2023 AS AMENDED, EXCEPT THAT THE REAR YARD SETBACK SHALL BE 15-FEET, THE MINIMUM RESIDENTIAL FLOOR SPACE FOR BOTH UNITS TOGETHER SHALL BE 1,800 SQUARE FEET, AND THE MINIMUM LOT WIDTH SHALL BE 50 FEET, AND IF APPROVED SHALL BE REZONED USING THE UNIQUE ZONING IDENTIFICATION NUMBER "**PD-R6-R**".

9. **ACTION FROM PUBLIC HEARING:** CONSIDER APPROVAL OF **ORDINANCE # 1441-2024** TO REZONE THE PROPERTY LOCATED AT **5309 NOTRE DAME** AS REQUESTED BY **ELATE PROPERTIES, LLC** FROM R-4 SINGLE-FAMILY ZONING TO A PLANNED DEVELOPMENT ZONING DISTRICT THAT SHALL OTHERWISE MEET SECTION 12A TWO FAMILY DISTRICT REQUIREMENTS IN ORDER TO BUILD A DUPLEX ON THE PROPERTY PURSUANT TO THE RIVER OAKS ZONING ORDINANCE # 1394-2023 AS AMENDED, EXCEPT THAT THE REAR YARD SETBACK SHALL BE 15- FEET, THE MINIMUM RESIDENTIAL FLOOR SPACE FOR BOTH UNITS TOGETHER SHALL BE 1,800 SQUARE FEET, AND THE MINIMUM LOT WIDTH SHALL BE 50 FEET, AND IF APPROVED SHALL BE REZONED USING THE UNIQUE ZONING IDENTIFICATION NUMBER "**PD-R6-R**".

10. **PUBLIC HEARING:** IN ORDER TO RECEIVE PUBLIC INPUT ON SUBSTANDARD BUILDING ENFORCEMENT ACTION REGARDING STRUCTURE(S) LOCATED ON THE **PROPERTY AT 5401 BAYLOR AVE.**

11. **ACTION FROM PUBLIC HEARING:** CONSIDER COUNCIL ORDERS ON THE PROPERTY AT **5401 BAYLOR** THAT MAY INCLUDE SECURING, VACATING OF OCCUPANTS, REMOVAL, REPAIRING OR DEMOLITION OF STRUCTURE(S) OR ADOPTION OF RESOLUTION IMPLOING A FEDERAL AGENCY TO ABATE ALL SUBSTANDARD VIOLATIONS IN ORDER TO BE BROUGHT INTO COMPLIANCE WITH SECTION 3.07.004 OF THE RIVER OAKS CODE OF ORDINANCES (2006) AS AMENDED.



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12. **ADMINISTRATIVE HEARING:** PURSUANT TO SECTION 3.07.013 OF THE RIVER OAKS CODE OF ORDINANCES IN ORDER TO ASSESS A CIVIL PENALTY AGAINST THE PROPERTY OWNER AT **1513 SKYLINE DR.** FOR FAILURE TO COMPLY WITH AN ORDER ISSUED BY THE BOARD PURSUANT TO [SECTION 3.07.007](#) OF THE RIVER OAKS CODE OF ORDINANCES (2020).

13. **ACTION FROM ADMINISTRATIVE HEARING:** CONSIDER ORDERS TO ASSESS A CIVIL PENALTY PURSUANT TO SECTION 3.07.013 OF THE RIVER OAKS CODE AGAINST THE PROPERTY OWNER AT 1513 SKYLINE DR. FOR FAILURE TO COMPLY WITH AN ORDER ISSUED BY THE BOARD PURSUANT TO [SECTION 3.07.007](#) OF THE RIVER OAKS CODE.

ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

14. CONSIDER APPROVAL OF **RESOLUTION # 1132-2024** ADOPTING THE OFFICIAL INVESTMENT STRATEGY AND INVESTMENT POLICY FOR FISCAL YEAR 2025 IN ACCORDANCE WITH PUBLIC FUNDS INVESTMENT ACT (CHAPTER 2256 OF THE TEXAS GOVERNMENT CODE) OF THE CITY OF RIVER OAKS; REVISING THE INVESTMENT POLICY IN ACCORDANCE TO THE PUBLIC FUNDS INVESTMENT ACT.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

15. DISCUSSION AND/OR ACTION ON APPROVING THE REVISED SERVICE LEVEL INTERLOCAL AGREEMENT WITH THE CITY OF FORT WORTH FOR EMS SERVICES.

16. CONSIDER APPROVAL TO EXPEND FUNDS FROM THE HOTEL-MOTEL FUND IN ORDER TO PROMOTE TOURISM FOR THIS YEAR'S CITY CHRISTMAS FESTIVITIES.

17. CONSIDER APPROVAL TO WAIVE ENFORCEMENT OF THE YARD PARKING PROHIBITIONS DURING THE CHRISTMAS PARADE AND FESTIVITIES.

18. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

STAFF REPORTS:

19. **UPDATE ON SUBSTANDARD PROPERTIES AT:**

- 1513 SKYLINE DR.
- 5016 ALMENA RD.
- 5401 BAYLOR AVE.
- 5609 JAMES DR.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:



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20. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

21. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

22. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

23. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

24. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

25. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.

26. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

27. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

28. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.

29. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

30. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

CORRESPONDENCE:

31. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

EXECUTIVE SESSION:

32. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED



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BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

RECONVENE:

33. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

ADJOURNMENT:

34. ADJOURN

This facility is wheelchair accessible and Accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.