

**MINUTES OF THE REGULAR MEETING
RIVER OAKS CITY COUNCIL
SEPTEMBER 17, 2024**

MEMBERS PRESENT:

MAYOR DARREN HOUK
MAYOR PRO TEM LEIGH ANN TURNER
COUNCIL MEMBER JOHN CLARIDGE
COUNCIL MEMBER BRENT FORESTER
COUNCIL MEMBER YOLIE RODRIGUEZ
COUNCIL MEMBER STEVE HOLLAND

STAFF PRESENT:

CITY MANAGER MARVIN GREGORY
CITY SECRETARY PAULA LUCK
CITY ATTORNEY BRADLEY ANDERLEE
FIRE CHIEF RUSSELL SHELLEY
POLICE CHIEF CHUCK STEWART
EMERGENCY MGT JAMES MYRICK
PUBLIC WORKS DIRECTOR TODD HENDERSON

ABSENT:

NONE

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:04 p.m. on Tuesday, August 20, 2024 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

Mayor Houk delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Houk led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

NONE

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

NONE

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF SEPTEMBER 10, 2024 SPECIAL CALLED COUNCIL MEETING
- B. APPROVE BILLS PAYABLE FOR PERIOD ENDING SEPTEMBER 17, 2024 (FY 2024)

CM Claridge moved, seconded by CM Forester to approve the Consent Agenda Items A-B. All voted "Aye".

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

NONE

PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:

8. DISCUSSION AND/OR ACTION ON UP-TO-DATE INFORMATION AND PROMOTION OF THE 75TH FESTIVAL AND GALA AS PRESENTED BY THE 75TH ANNIVERSARY COMMITTEE.

Tracy Gallman was present. The schedule is: 12:00 p.m.-Ballet Folkorico; 12:30 p.m.-CISD Mariachi Band; 1:30 p.m.-Kid Links; 2:30-4:00 p.m.-CISD elementary school's showcase; 12:30-4:30 p.m.-National Arts Honors Society 75th Anniversary live art mural; 4:00 p.m.-hot dog contest; 4:15 p.m.-Fort Worth Swing Dancers syndicate performance and swing dance lessons; 5:00-6:00 p.m. CISD Jazz Band, pie eating contest and scarecrow winners announced; and closing remarks.

There will also be a dunking booth, bounce houses, petting zoo, pie baking contest, scarecrow decorating contest, and pumpkin patch. There are 15 vendors currently signed up.

9. CONSIDER APPROVAL OF REQUEST FROM TEAM RIOS TO HOLD A VENDOR FAIR ON THEIR COMMERCIAL PROPERTY.

This is the day care across from the elementary school (used to be owned by Claire Makarwich). They also own the two daycares down the street (one in River Oaks and the other in Fort Worth). He did not give the dates he wants to hold the fair. There is nothing in the zoning ordinance that says there can be vendor fairs. And our ordinance says non-profit, and this is for profit.

CM Claridge moved, seconded by CM Rodriguez to approve holding the vendor fair providing the date does not interfere with the city's events coming up. All voted "Aye".

10. DISCUSSION AND/OR ACTION REGARDING THE PRESENTATION BY DETRA WHITMORE OF TRINITY METRO DISCUSSING THE CHANGES TO THEIR ACCESS SERVICE ON OCTOBER 1, 2024.

Detra Whitmore was present along with Alisha Walker, Raph, and Gina. A slide show was presented. They are partnering with Via and doing away with yellow cab effective October 1, 2024. The new name will change from Access to Trinity Metro on Demand.

11. CONSIDER APPROVAL OF SERVICE AND EQUIPMENT AGREEMENT WITH COMPLETE MAILING PARTNERS UPGRADING THE POSTAGE MACHINE AND THE ENVELOPE STUFFER AND REMOVING THE 4300 PRINTER.

The agreement is up, and we need to upgrade the postage machine and the stuffing machine. We are removing a laser printer and the flex mail software. With these changes, this lowers the cost per month by \$42.00. This equipment besides the postage machine is all used for water billing. Council asked why we were not printing our own envelopes because the vendor told us that we could print our own envelopes. Staff will check into seeing if the machine will print envelopes and compare the envelope costs of us printing them versus having someone else print them.

CM Claridge moved, seconded by CM Rodriguez to allow CM Gregory to negotiate the agreement. All voted "Aye".

12. DISCUSSION AND/OR ACTION ON PURCHASING AND INSTALLING MONUMENT PLAQUES IN FRONT OF CITY HALL FOR BOTH THE 50TH AND 75TH ANNIVERSARIES.

Worthington Monuments is the only company that will also install the plaques. We do not have a confirmed price tonight. This item will be tabled.

ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:

13. CONSIDER APPROVAL OF EMERGENCY MEDICAL SERVICES (EMS) INTERLOCAL AGREEMENT BETWEEN THE CITY OF RIVER OAKS AND THE CITY OF FORT WORTH FOR THE PROVISION OF EMS TRANSPORT SERVICES EFFECTIVE JULY 1, 2025, AND AUTHORIZE CITY MANAGER TO SIGN ALL REQUIRED DOCUMENTS.

Chief Shelley presented a slide show. We have not needed subsidies since 2009. Medstar has been serving River Oaks for 30 years. The current system with Medstar will remain the same with Fort Worth but will be charging a subsidy. This change will be effective July 1, 2025.

CM Forester moved, seconded by CM Rodriguez to approve the interlocal agreement with the City of Fort Worth for EMS transport services. All voted "Aye".

14. CONSIDER APPROVAL OF ORDINANCE #1439-2024 AMENDING CHAPTER 6 "HEALTH AND SANITATION" SPECIFICALLY IN ARTICLE 6.07 "EMERGENCY MEDICAL SERVICES" OF THE RIVER OAKS CODE OF ORDINANCES (2020), AS AMENDED, BY REPEALING SECTION 6.07.001 "STATUTORY AUTHORITY"; SECTION 6.07.002 "GENERAL PURPOSES AND INTENT"; SECTION 6.07.003 "DEFINITIONS"; SECTION 6.07.004 "EMERGENCY PHYSICIANS ADVISORY BOARD"; SECTION 6.07.005 "METROPOLITAN AREA EMS AUTHORITY"; SECTION 6.07.006 "FIRST RESPONDER ADVISORY BOARD"; SECTION 6.07.007 "VIOLATIONS"; SECTION 6.07.008 "PENALTIES"; AND SECTION 6.07.009 "TRAFFIC LAWS; EXEMPTION" AND ENACTING NEW SECTIONS 6.07.001 "STATUTORY AUTHORITY"; SECTION 6.07.002 "GENERAL PURPOSES AND INTENT OF ORDINANCE"; SECTION 6.07.003 "DEFINITIONS"; SECTION 6.07.004 "FORT WORTH EMS SYSTEM AND INTERFACILITY TRANSPORTATION"; SECTION 6.07.005 "VIOLATIONS"; SECTION 6.07.006 "PENALTIES" AND SECTION 6.07.007 "TRAFFIC LAW EXEMPTION".

CM Forester moved, seconded by CM Rodriguez to approve Ordinance #1439-2024. All voted "Aye".

15. CONSIDER APPROVAL OF ORDINANCE #1440-2024 AMENDING ARTICLE 13.04 "SEWER SYSTEM", SECTION 13.04.013 "SEWER SERVICE RATES", OF THE RIVER OAKS CODE OF ORDINANCES (2020) AS AMENDED, ADOPTING AND RATIFYING SEWER RATES INCORPORATING A RATE INCREASE FOR RESIDENTIAL, COMMERCIAL AND APARTMENT CUSTOMERS INSIDE AND OUTSIDE THE CITY LIMITS.

Was hoping to get confirmation from Fort Worth City Council the exact increase. We budgeted a 2.7% increase, but it could be more or less.

CM Claridge moved, seconded by CM Forester to approve Ordinance #1440-2024. All voted "Aye".

16. CONSIDER APPROVAL OF RESOLUTION #1130-2024 INCREASING COMMERCIAL SOLID WASTE COLLECTION FEES FOR COMMERCIAL CUSTOMERS.

We need to increase the commercial fees to 4% to cover the costs. We are currently on a 5-year contract with Waste Connections. Council asked why Waste Connections doesn't handle the billing and everything else instead of the city. If Waste Connections handled everything, it would be a loss of revenues for the city.

CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1130-2024. All voted "Aye".

17. CONSIDER APPROVAL OF RESOLUTION REGARDING THE NOMINATION PROCESS FOR THE TAD BOARD OF DIRECTORS.

The deadline for nominations is before October 15, 2024. No action taken.

STAFF REPORTS:

18. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE DR-time is up and will bring back to council.
- 5016 ALMENA RD-permits pulled.
- 5401 BAYLOR AVE-will bring to council October 15th.
- 5609 JAMES DR-tenants gone. Process of being sold.

OTHER ITEMS FOR DISCUSSION AND/OR ACTION:

19. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

National Night Out-October 1st at the Event Center from 6:00 p.m. to 8:00 p.m.

Homecoming Parade-Thursday, September 19th from 6:00 p.m. to 7:30 p.m.

CM Forester asked some questions about the Tejano dance.

QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:

20. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

CM Rodriguez getting good feedback about MADD.

21. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

22. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

23. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES

Collections are up.

24. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS

Phase 1 on Long should be finished by the end of next week. Schilder and Thersa intersection will be re-done. The funding will be taken out of TIRZ. Black Oak will be gotten to after October.

25. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD

Waiting on to see if we can get some money in.

26. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES

We just paid someone to take the grass out the playground and it didn't work. Shouldn't they come back and fix it? The city had paid for someone to repair the playground equipment, and they put down the mulch and nothing else. The city has since put down salt in the playground area and the volleyball court to get rid of the weeds.

27. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX

28. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.

29. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION

30. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES, AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

Still having mosquito issues.

CORRESPONDENCE:

31. COUNCIL MEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS.

CM Claridge-asked when a developer finishes a new home, when does it go on the tax roll? CM Gregory-there are two on Boston Lane that will be on the new tax roll. The others will be next years.

Mayor Pro Tem Turner-excited about the upcoming events.

CM Forester-glad the police are checking houses when residents go out of town. Thanked FC Shelley on his work with Fort Worth and Medstar. Thanked the 75th anniversary committee for their hard work.

EXECUTIVE SESSION:

32. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

NONE

RECONVENE:

33. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

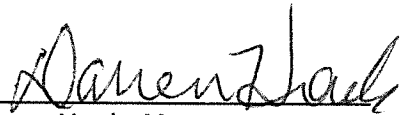
NONE

ADJOURN:

34. ADJOURN

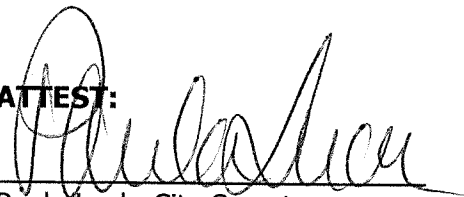
At 8:23 p.m., Mayor Houk adjourned the meeting.

APPROVED:



Darren Houk, Mayor

ATTEST:



Paula Luck, City Secretary