

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
AUGUST 20, 2024**

**MEMBERS PRESENT:**

MAYOR PRO TEM LEIGH ANN TURNER  
COUNCIL MEMBER JOHN CLARIDGE  
COUNCIL MEMBER STEVE HOLLAND  
COUNCIL MEMBER YOLIE RODRIGUEZ  
COUNCIL MEMBER BRENT FORESTER

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
CITY ATTORNEY BESSIE BRONSTEIN  
FIRE CHIEF RUSSELL SHELLEY  
POLICE CHIEF CHUCK STEWART  
EMERGENCY MGT JAMES MYRICK  
PUBLIC WORKS DIRECTOR TODD HENDERSON

**ABSENT:**

MAYOR DARREN HOUK

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Turner called the Regular Meeting of the River Oaks City Council to order at 6:06 p.m. on Tuesday, August 20, 2024 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Claridge delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

Mayor Pro Tem Turner led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

**NONE**

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

**NONE**

6. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

- A. APPROVE MINUTES OF AUGUST 6, 2024 REGULAR CALLED COUNCIL MEETING
- B. APPROVE MINUTES OF AUGUST 13, 2024 SPECIAL CALLED MEETING
- C. APPROVE BILLS PAYABLE FOR PERIOD ENDING AUGUST 20, 2024 (FY 2024)
- D. APPROVE BUSINESS IMPROVEMENT GRANT FOR STRESS AWAY MASSAGE LOCATED AT 920 ROBERTS CUT OFF ROAD SUITE A AS RECOMMENDED BY THE EDC

**CM Claridge moved, seconded by CM Rodriguez to approve the Consent Agenda Items A-C with the removal of Item #D. All voted "Aye".**

7. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

Item #D-EDC recommends approval. In Resolution #907-2018, it talks about the council will need to decide to waive the permit fees.

**CM Forester moved, seconded by CM Claridge to approve Item #D with the revision of waiving the permit fees. All voted "Aye".**

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

8. DISCUSSION AND/OR ACTION ON PENDING LITIGATION INVOLVING ENGINEERING AND CLARIFIER ISSUES AT THE WATER PLANT FROM GRAVELY LAW FIRM.

At 6:12 p.m., Mayor Pro Tem Turner went into Executive Session under Sections 551.071, 551.072, 551.074, and 551.076.

At 6:45 p.m., Mayor Pro Tem Turner reconvened into Regular Session.

9. CONSIDER APPROVAL OF RESOLUTION #1128-2024 APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE ("ACSC") AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY'S 2024 RATE REVIEW MECHANISM FILING; DECLARING EXISTING RATES TO BE UNREASONABLE; ADOPTING TARIFFS THAT REFLECT RATE ADJUSTMENTS CONSISTENT WITH THE NEGOTIATED SETTLEMENT; FINDING THE RATES TO BE SET BY THE ATTACHED SETTLEMENT TARIFFS TO BE JUST AND REASONABLE AND IN THE PUBLIC INTEREST.

Devante Davis with Atmos was present. River Oaks is part of the coalition. This is for recouping the money that was spent on infrastructure. The new rates will go into effect October 1, 2024. The average residential bill will increase \$6.40 per bill; the average commercial bill will increase \$24.72 per bill. Rates are reviewed annually.

**CM Claridge moved, seconded by CM Rodriguez to approve Resolution #1128-2024. All voted "Aye".**

10. CONSIDER APPROVAL OF ENGAGEMENT LETTER FOR ARBITRAGE REBATE COMPLIANCE SERVICES WITH BLX GROUP LLC RELATING TO THE ARBITRAGE AND REBATE REQUIREMENTS CONTAINED IN THE INTERNAL REVENUE CODE FOR THE COMBINATION TAX AND LIMITED SURPLUS REVENUE CERTIFICATE OF OBLIGATIONS, SERIES 2021.

The bond will be three years on September 15, 2024. We need to have something in place, or we must pay the federal government. Our fee will be about \$500.00. CM Holland who is familiar with arbitrage, looked at it and it is reasonable.

**CM Claridge moved, seconded by CM Forester to approve the engagement letter for arbitrage with BLX Group LLC. All voted "Aye".**

11. CONSIDER APPROVAL OF PROJECT TO REHABILITATE AND REPAVE THE INTERSECTION OF THERSA DRIVE AND SCHILDER DRIVE TO BE FUNDED FROM THE SERIES 2021 CERTIFICATE OF OBLIGATIONS BONDS.

There have been lots of complaints about potholes and severe cracking. This is not a listed project with Tarrant County. Three bids have been received, and the low bid is with Blue Tip Construction at \$21,322.19.

**CM Forester moved, seconded by CM Claridge to approve the project at Thersa Drive and South Schilder Drive at the low bid of \$21,322.19 with Blue Tip Construction. All voted "Aye".**

12. CONSIDER APPROVAL OF THE PURCHASE OF I-PADS FROM THE CITY COUNCIL LAPTOP REPLACEMENTS INVOLVING 6 DEVICES TO BE RE-PURPOSED WITHIN THE CITY.

The Fire Department needs three laptops now. The quote we received from Versa Trust was for six iPads.

**CM Forester moved, seconded by CM Claridge to approve up to six iPads from Versa Trust. All voted "Aye".**

**STAFF REPORTS:**

17. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE DR-close to the end of 60 days, no work has been done.
- 5016 ALMENA RD-vacant, permits pulled and ongoing work.
- 5401 BAYLOR AVE-nothing done, ready to send Public Hearing notice.
- 5609 JAMES DR-going thru eviction process.

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

14. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-1 opening in Police; 1 opening in Public Works.

FY 2025 Budget-budget workshop scheduled for August 27<sup>th</sup> at 6:00 p.m. Will provide 5-year plan at that time. Council agreed to cancel the August 27<sup>th</sup> workshop and present the budget on September 3, 2024, along with the 5-year plan.

Old Street Signs-sale will be September 7<sup>th</sup> from 9:00 a.m. to 3:00 p.m. at the Annex Building. The signs will sell for \$30.00 each and it will be first come first served. Cash only.

Mosquitos-no positive mosquitos last week.

Community Event-Lions Club spaghetti dinner on August 24<sup>th</sup> from 5:30 p.m. to 7:30 p.m. at the River Oaks Lions Club. Tickets are \$12.00 each.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

15. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

16. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

17. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

18. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES

19. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS

20. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD

21. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES

22. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX

23. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.

24. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION

25. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES, AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

**CORRESPONDENCE:**

26. COUNCIL MEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS.

CM Claridge-ruts in streets at our sampling stations. There is a house on Baylor with excessive tires.

EMC Myrick-burn ban starting today.

CM Rodriguez-thanked the Fire and Police Department for dealing with a lot especially with this excessive heat. Neighbor spotted coyotes and they broke a fence on their property and killed a cat. There is a house on Castleberry Cut Off that the back part is horrible. CM Gregory-we have been dealing with this property for a while and it is an ongoing problem.

Mayor Pro Tem Turner-super excited about the October 5<sup>th</sup> 75<sup>th</sup> Anniversary Event.

**EXECUTIVE SESSION:**

27. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSION(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

This item was done under Item #8.

**RECONVENE:**

28. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

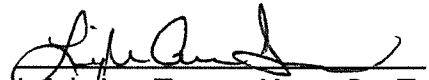
**NONE**

**ADJOURN:**

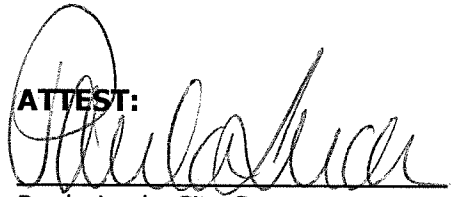
29. ADJOURN

**At 7:25 p.m., Mayor Pro Tem Turner adjourned the meeting.**

**APPROVED:**

  
Leigh Ann Turner, Mayor Pro Tem

**ATTEST:**

  
Paula Luck, City Secretary