

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
MAY 21, 2024**

**MEMBERS PRESENT:**

MAYOR PRO TEM JOHN CLARIDGE  
COUNCIL MEMBER BRENT FORESTER  
COUNCIL MEMBER LEIGH ANN TURNER  
COUNCIL MEMBER YOLIE RODRIGUEZ  
COUNCIL MEMBER STEVE HOLLAND

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
CITY ATTORNEY BRADLEY ANDERLE  
FIRE CHIEF RUSSELL SHELLEY  
POLICE CHIEF CHUCK STEWART  
EMERGENCY MGT JAMES MYRICK  
PUBLIC WORKS SECRETARY CASSIE DYER  
EVENT CENTER DIRECTOR SHIRLEY WHEAT

**ABSENT:**

MAYOR DARREN HOUK

1. CALL TO ORDER

With a quorum present, Mayor Pro Tem Claridge called the Regular Meeting of the River Oaks City Council to order at 6:01 p.m. on Tuesday, May 21, 2024 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Rodriguez delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Forester led the Pledges of Allegiance to the United States and the Texas Flags.

4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR.

**NONE**

Mayor Pro Tem Claridge congratulated CM Turner for her retirement from the school district.

5. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

**NONE**

**STATEMENT OF APPOINTMENT/ELECTED OFFICIAL & OATH OF OFFICE:**

6. STATEMENT OF ELECTED/APPOINTED OFFICIALS, "OATH OF OFFICE" AND CERTIFICATE OF ELECTION FOR CITY COUNCIL MEMBERS PLACE 2 & 4.

CM Gregory gave the Statement of Elected/Appointed Officials and the Oath of Office to Yolie Rodriguez. Mayor Pro Tem Claridge presented the Certificate of Election to Yolie Rodriguez. Steve Holland is attending virtually and will have to be given the Oath of Office in person.

7. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF MAY 7, 2024 REGULAR CALLED COUNCIL MEETING

B. APPROVE MINUTES OF SPECIAL CALLED MEETING ON MAY 14, 2024, CANVASSING THE RESULTS OF THE 2024 ELECTION

C. APPROVE BILLS PAYABLE FOR PERIOD ENDING MAY 21, 2024 (FY 2024)

D. APPROVE BUSINESS IMPROVEMENT GRANT FOR ITALIANO'S RESTAURANT LOCATED AT 5442 RIVER OAKS BLVD AS RECOMMENDED BY E.D.C.

**CM Forester moved, seconded by CM Rodriguez to approve the Consent Agenda Items A-D. All voted "Aye".**

8. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**NONE**

**ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

9. CONSIDER AND ADOPT ORDINANCE NO. 1424-2024 AUTHORIZING THE ISSUANCE AND SALE OF CITY OF RIVER OAKS, TEXAS TAX NOTE, SERIES 2024; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE PAYMENT OF SAID NOTE; PROVIDING AN EFFECTIVE DATE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT.

This was approved at the last meeting to move forward with the note. Steve Perry with McCall, Parkhurst and Horton was present. On August 5, 2021, the engineer brought three options to the council: 1 was to fix the water plant, 2 was go to Fort Worth Water, and 3 was to build a new water plant. The council approved fixing the current water plant which was a 3.2-million-dollar improvement. The new clarifier is state of the art, and it will control manganese. The best bid came from Argent Trust with an interest rate of 4.2%. This is a 7-year maximum note but can pay off after two years with no penalties.

Matthew Tatarko, resident, was present and asked some questions and stated information.

**CM Forester moved, seconded by CM Rodriguez to approve Ordinance #1424-2024. All voted "Aye",**

10. CONSIDER APPROVAL OF ORDINANCE NO. 1425-2024 AMENDING THE FY 2024 GENERAL FUND BUDGET BY EXPENDING FUNDS FROM THE FIRE DEPARTMENT DOLLAR DONATION FUND IN ORDER TO PURCHASE WILDLAND FIREFIGHTING PROTECTIVE GEAR.

This gear for brush fires is lighter weight than the normal gear. The fire fighters have requested this gear.

**CM Forester moved, seconded by CM Rodriguez to approve Ordinance #1425-2024. All voted "Aye".**

11. CONSIDER APPROVAL OF RESOLUTION NO. 1124-2024 TO RECEIVE GRANTS FROM THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY THAT PROVIDES FINANCIAL SUPPORT TO LAW ENFORCEMENT AGENCIES FOR ECONOMIC MOTOR VEHICLE THEFT AND FRAUD-RELATED MOTOR VEHICLE CRIME ENFORCEMENT TEAMS; DESIGNATING THE AUTHORIZED OFFICIAL TO APPLY FOR, ACCEPT, DECLINE, MODIFY, OR CANCEL THE GRANT APPLICATION FOR THE MOTOR VEHICLE CRIME PREVENTION AUTHORITY GRANT PROGRAM; DESIGNATING A PROGRAM DIRECTOR AND FINANCIAL OFFICER FOR THE GRANT.

This is a continuation from last year and is for flock cameras.

**CM Forester moved, seconded by CM Rodriguez to approve Resolution #1124-2024. All voted "Aye".**

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

12. CONSIDER APPROVAL OF THE CONSULTANT MASTER AGREEMENT BETWEEN THE CITY OF RIVER OAKS AND KIMLEY-HORN & ASSOCIATES INC FOR CONTINUING PROFESSIONAL SERVICES ON PROJECT #2024-0001 CASTLEBERRY HIGH SCHOOL PLANNING REVIEW.

The city would need to have an engineer to certify the utilities and drainage. The current city engineer will not have time for this project. The cost for the engineer would be re-cooped from the permit fees. The estimated cost would be \$5,000.00. Permit fees estimated costs would be \$437,000.00. Jennifer Gansert is a resident who works for Kimley-Horn & Associates. She also serves on the Storm Water Board and Park Board. She will be leading the team. The City Attorney said there will be no legal conflict of interest.

**CM Forester moved, seconded by CM Rodriguez to approve the agreement between the City of River Oaks and Kimley-Horn & Associates Inc. All voted "Aye."**

13. ELECTION OF MAYOR PRO-TEMPORE FOR THE 2024-2025 TERM YEAR.

**CM Forester moved, seconded by Mayor Pro Tem Claridge to elect CM Leigh Ann Turner as the Mayor Pro Tem. All voted "Aye".**

**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

14. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

Personnel-have started interviews for Public Works Director. Have had eight candidates apply.

Primary Runoff Elections-Tuesday, May 28<sup>th</sup> from 7:00 a.m. to 7:00 p.m.

FY 2025 Budget-will be meeting with department heads starting May 30<sup>th</sup>. The budget schedule is enclosed.

Tarrant County-will be meeting with Manny Ramirez on May 29<sup>th</sup> to request additional discretionary funds to complete the Long Avenue paving project.

Summer Music Series-flyer is enclosed.

Parks Foundation of River Oaks-will have to change the bylaws removing Jeremy Bell and assigning someone else.

Parks-will be getting prices together to submit to the Texas Ranger Foundation. There is nothing new on the Kaboom grant.

Fire-Fort Worth Council approved this morning a resolution to adopt the recommendation for EMS services. It will be a long process. Fort Worth will cover the costs in 2024-2025, but we will have to start paying subsidies in 2025-2026.

15. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE-waiting to schedule Public Hearing.
- 5016 ALMENA
- 1909 YALE-completed.
- 4833 SHERWOOD-completed.
- 4816 BARBARA RD (FIRE DAMAGE)-demolished.
- 4904 ALMENA RD (FIRE DAMAGE)-demolished.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

16. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

17. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

18. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

19. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES

20. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS

21. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD

22. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES

23. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX

24. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.

25. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION

26. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES, AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

**CORRESPONDENCE:**

27. COUNCIL MEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS.

CM Rodriguez-thanked everyone for her re-election.

CM Turner-thanked CM Rodriguez for serving another term. Excited about being Mayor Pro-Tem.

CM Forester-thanked Marvin Greogry and John Paul Jones for the responses to the emails received and the right decision was made.

Mayor Pro Tem Claridge-asked the information we have in our packets, can these be discussed online before the meeting? Bradley-there are restrictions on social media and not a wise move to discuss before hand on social media. CM Gregory is not subject to the same restrictions. Mayor Pro Tem Claridge-the latest on the news somewhere in Texas is a homeowner who left for an emergency for three days and came back to squatters which took seven months to get them out.

CM Holland-fell and fractured his ankle and will need surgery next week. Will be immobile for a while. Thanked Mayor Pro Tem Claridge for his service as Mayor Pro Tem.

CA Anderlee-congratulated Leigh Ann Turner on her retirement from the school district.

**EXECUTIVE SESSION:**

28. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

**NONE**

**RECONVENE:**

29. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

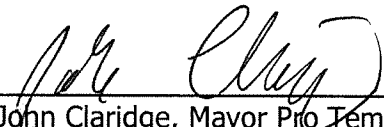
**NONE**

**ADJOURN:**

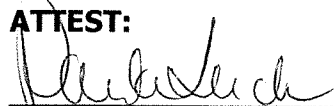
30. ADJOURN

**At 7:14 p.m., CM Turner moved, seconded by CM Rodriguez to adjourn the meeting. All voted "Aye".**

**APPROVED:**

  
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John Claridge, Mayor Pro Tem

**ATTEST:**

  
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Paula Luck, City Secretary