

**MINUTES OF THE REGULAR MEETING  
RIVER OAKS CITY COUNCIL  
JANUARY 21, 2025**

**MEMBERS PRESENT:**

MAYOR DARREN HOUK  
MAYOR PRO TEM LEIGH ANN TURNER  
COUNCIL MEMBER JOHN CLARIDGE  
COUNCIL MEMBER BRENT FORESTER  
COUNCIL MEMBER STEVE HOLLAND

**STAFF PRESENT:**

CITY MANAGER MARVIN GREGORY  
CITY SECRETARY PAULA LUCK  
CITY ATTORNEY BRADLEY ANDERLEE  
FIRE CHIEF RUSSELL SHELLEY  
POLICE CHIEF CHUCK STEWART  
EMERGENCY MGT JAMES MYRICK  
PWD TODD HENDERSON

**ABSENT:**

COUNCIL MEMBER YOLIE RODRIGUEZ

1. CALL TO ORDER

With a quorum present, Mayor Houk called the Regular Meeting of the River Oaks City Council to order at 6:00 p.m. on Tuesday, January 21, 2025 at River Oaks City Hall, 4900 River Oaks Blvd., River Oaks, Texas 76114.

2. INVOCATION

CM Holland delivered the Invocation.

3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG

CM Holland led the Pledges of Allegiance to the United States and the Texas Flags.

4. PUBLIC TESTIMONY: CITIZENS TO SPEAK ON ANY TOPIC OR ANY AGENDA ITEM BEFORE AN DURING THE MEETING BY RAISING YOUR HAND TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY NOTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THAT ISSUE, AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

**NONE**

5. **CONSENT AGENDA** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION**

A. APPROVE MINUTES OF JANUARY 7, 2025 REGULAR COUNCIL MEETING

B. APPROVE BILLS PAYABLE FOR PERIOD ENDING JANUARY 21, 2025 (FY 2025)

C. APPROVE 1<sup>ST</sup> QUARTER INVESTMENT REPORT FOR FY 2025 (OCT 1-DEC 31, 2024)

D. APPROVE STORM WATER FUND 1<sup>ST</sup> QUARTER FINANCIAL REPORT FOR FY 2025 (OCT 1-DEC 31, 2024)

**CM Claridge moved, seconded by CM Holland to approve the Consent Agenda Items A-D. All voted "Aye".**

6. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**NONE**

7. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:

-PRESENTING OF SERVICE PIN TO COUNCIL MEMBER STEVE HOLLAND FOR 30-YEARS OF SERVICE TO THE CITY OF RIVER OAKS.

Mayor Houk presented a 30-year service pin to Council Member Steve Holland and thanked him for all he has done for this city.

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION:**

8. SPECIAL RECOGNITION FOR THEIR LEADERSHIP ROLE AS A MEMBER OF THE 75TH ANNIVERSARY COMMITTEE.

This item was passed to a later date.

9. CONSIDER APPROVAL OF THE 2024 RACIAL PROFILING REPORT AS PRESENTED BY POLICE CHIEF CHARLES STEWART.

This is required annually to present and to file with the state.

**CM Claridge moved, seconded by CM Forester to approve the 2024 Racial Profiling Report as presented. All voted "Aye".**

10. CONSIDER APPROVAL OF PAYROLL DEDUCTION FOR FIREARM PURCHASE BY POLICE OFFICERS.

This is done annually, and it is at no cost to the city. There was discussion about not having to come before council each time the officers request firearms.

**CM Forester moved, seconded by CM Claridge to approve the payroll deduction for firearm purchases and to recommend the Police Chief or Deputy Police Chief not to have to come before council in the future. All voted "Aye".**

11. CONSIDER APPROVAL OF EMS INTERLOCAL AGREEMENT WITH THE CITY OF FORT WORTH FOR AMBULANCE SERVICES.

Fort Worth had another change. They added language in the agreement for the subscription service for residents like what Medstar currently has.

**CM Forester moved, seconded by Mayor Pro Tem Turner to approve the interlocal agreement with the City of Fort Worth. All voted "Aye".**

**PUBLIC HEARINGS/ACTION FROM PUBLIC HEARINGS:**

12. PUBLIC HEARING: IN ORDER TO RECEIVE PUBLIC INPUT ON THE 51<sup>ST</sup> YEAR (FY 2025) COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

At 6:32 p.m., Mayor Houk opened the Public Hearing.

Staff reported that every other year, we can file for this. Staff recommends a sewer project in the 5000 through the 5100 blocks of Thurston Road designated to replace 735-feet of old clay sewer main located in the street with new 6-inch PVC that services 11 residents on the northside of the street between Greenbrier and Skyline Dr. Also includes the replacement of two existing manholes, installation of an end of the line cleanout at 5112 Thurston, replacing 11 service lines from the main to the property line with 4-inch scheduled 40 pipe with cleanouts at property line and includes 518 feet of HMAC pavement repair. The project is estimated to cost \$201,069.50 including engineering. The city will need to pledge \$41,069.50 in city commitment for this project.

A survey had been passed out to the residents in attendance before the public hearing was opened. Surveys received indicated that sewer lines were not the highest priority. With Streets ranking to be more of a priority than sewer lines and the fact, that Thurston being in the target area and is one of the streets scheduled for repaving was the reason Staff deemed the sewer line replacement in the 5000-5100 blocks of Thurston as the highest priority for project consideration for this year's project submittal.

At 6:38 p.m., Mayor Houk closed the Public Hearing.

13. ACTION FROM PUBLIC HEARING: CONSIDER APPROVAL OF RESOLUTION #1137-2025 AUTHORIZING THE CITY MANAGER TO SUBMIT THE 51<sup>ST</sup> YEAR CDBG PROJECT SUBMITTAL FOR THE CITY OF RIVER OAKS TO TARRANT COUNTY COMMUNITY DEVELOPMENT.

**CM Forester moved, seconded by CM Claridge to approve Resolution # 1137-2025 submitting the 51<sup>st</sup> Year CDBG sewer project on Thurston Road. All voted "Aye".**

**ORDINANCES/RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

14. CONSIDER APPROVAL OF RESOLUTION #1138-2025 INCREASING COMMERCIAL SOLID WASTE COLLECTION FEES FOR COMMERCIAL CUSTOMERS.

The CPI increase is not sufficient to offset the current costs. This will be a \$1-\$2 increase to cover administrative costs.

**CM Claridge moved, seconded by CM Holland to approve Resolution #1138-2025. All voted "Aye".**

**STAFF REPORTS:**

15. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

WTP Update-there is one sample left to be approved and will be doing the sample tomorrow.

HWY 183 Project-TXDOT has put the project on hold due to funding.

Meandering Road-working with Oncor regarding the pole relocating on both the north and south sides of Meandering. This project is not on hold.

Community Dance-February 8<sup>th</sup> from 8:00 p.m. to 11:00 p.m. with Texas High Road performing at the Event Center.

Election Date Change-suggestion is to have River Oaks News run an article about this change.

Retirement Lunch-February 13<sup>th</sup> at noon for Jimmie Woodall and Daniel Blankenship.

Long Project-February 5<sup>th</sup>, Tarrant County will be back. Will try and get the county to repair 600' on Black Oak before they start back on Long.

16. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 1513 SKYLINE DR-no change.
- 5401 BAYLOR AVE-moving forward.
- 5609 JAMES DR-no change.

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

17. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

There were three massage places investigated in River Oaks. The one on Roberts Cut Off was good. There were two arrests made at the River Oaks Blvd store and the Jacksboro Hwy store.

18. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

19. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

The trailer on Meandering has been moved.

20. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES

21. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS

22. **PARK BOARD ACTIVITY REPORT** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD

23. **EVENT CENTER ACTIVITY REPORT** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES

24. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEXPOOL AND CRIME SALES TAX

25. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES AND UPCOMING PROJECTS.

26. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTINS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION

27. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES, AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT PLANNING

CM Forester would like Permits & Inspections, Public Works, and Event Center to come before council to explain their reports.

**CORRESPONDENCE:**

28. COUNCIL MEMBER QUESTIONS, COMMENTS, AND ANNOUNCEMENTS.

CM Forester-thanks for all who showed up early for the monument.

CM Holland-thanks for the kind words during the 30-year pin presentation.

Mayor Pro Tem Turner-wants a needs assessment for the Event Center and wants the number of people at each activity. Need to revisit the new-comer packet on February 18<sup>th</sup> that is given out to new residents. Need to come up with something for helping the current businesses to stay. Maybe a spring event of some kind. Any ideas are appreciated.

CM Claridge-thanked all for the 75<sup>th</sup> event. There are four very good Hispanic businesses in River Oaks. Three of them are a struggle because of no translation.

Mayor Houk-thanked all for attending the book signing. They sold out of books.

**EXECUTIVE SESSION:**

29. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney;  
**Cause #342-358828-24-Zakary Sadeghian vs City of River Oaks Building Standards Commission.**
- b. Section 551.072 Discussion regarding possible sale, lease or acquisition of real estate;
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee,
- d. Section 551.076 Deliberation regarding security devices.

**NONE**

**RECONVENE:**

30. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

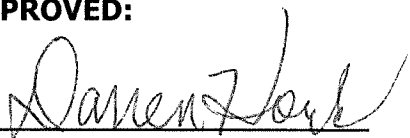
**NONE**

**ADJOURN:**

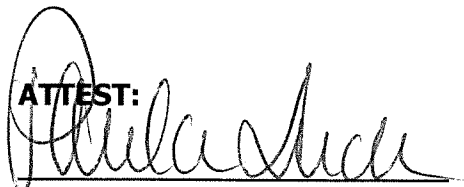
31. ADJOURN

**At 7:29 p.m., Mayor Houk adjourned the meeting.**

**APPROVED:**

  
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Darren Houk, Mayor

**ATTEST:**

  
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Paula Luck, City Secretary