



4900 River Oaks Boulevard River Oaks, Texas 76114

Mayor  
**Joe Ashton**

City Council

Mayor Pro-Tem-Place 5  
**Dan Chisholm**

Place 1  
**John Claridge**

Place 2  
**Steve Holland**

Place 3  
**Leigh Ann Turner**

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**Yolie Rodriguez**

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City Manager  
**Marvin Gregory**

City Secretary  
**Paula Luck**

Fire Chief  
**Clinton "Russell" Shelley**

Police Chief  
**Charles Stewart**

Public Works Director  
**Gordon Smith**

Event Center Co- Directors  
**Shirley Bloomfield**  
**Shirley Wheat**

Emergency Management  
Coordinator  
**James Myrick**

Phone  
**(817) 626-5421**

Fax  
**(817) 624-2154**

Website  
**www.riveroakstx.com**

**NOTICE TO THE PUBLIC**

A REGULAR MEETING OF THE RIVER OAKS CITY COUNCIL IS SCHEDULED IN THE RIVER OAKS CITY COUNCIL ROOM LOCATED AT 4900 RIVER OAKS BLVD.; RIVER OAKS, TEXAS ON **TUESDAY**

**FEBRUARY 28, 2023**  
**6:00 PM**

I certify that the above notice of meeting was posted on the bulletin board outside the River Oaks City Hall, 4900 River Oaks Blvd., a place that is accessible to the general public at all times, and that said notice was posted on **Friday, February 24, 2023 at 11:50 A.M.**

\_\_\_\_\_  
CITY SECRETARY

**\*\* YOU CAN JOIN THIS MEETING IN PERSON OR FROM YOUR PHONE AT 1-415-655-0001. THE ACCESS CODE IS 2555 271 9496.**

**MEETING LINK:**

<https://cityofriveroaks.my.webex.com/cityofriveroaks.my/j.php?MTID=ma85f7239f8548f35788c2eaadcc675b>

**MEETING NUMBER: 2555 271 9496**

**PASSWORD:** MgS7qWKzGh4 (64777952 from phones and video systems)

**AGENDA**

1. CALL TO ORDER
2. INVOCATION
3. PLEDGE OF ALLEGIANCE TO UNITED STATES FLAG AND THE TEXAS FLAG  
**"HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE"**
4. READING OF PROCLAMATION(S) AND SPECIAL PRESENTATIONS BY MAYOR:
  - PROCLAIMING APRIL 2023 AS RIVER OAKS CLEANUP MONTH IN THE CITY OF RIVER OAKS
5. **PUBLIC TESTIMONY:** CITIZENS ARE INVITED TO SPEAK ON ANY TOPIC OR AGENDA ITEM BEFORE AND DURING THE MEETING BY RESPONSE TO THE MAYOR TO BE RECOGNIZED; HOWEVER, UNLESS THE ITEM IS SPECIFICALLY LISTED ON THIS AGENDA, THE CITY COUNCIL IS REQUIRED UNDER THE TEXAS OPEN MEETINGS ACT TO LIMIT ITS



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RESPONSE WITH A STATEMENT OF SPECIFIC FACTUAL INFORMATION, RECITING THE CITY'S EXISTING POLICY ON THAT ISSUE, OR DIRECTING THE PERSON MAKING THE INQUIRY TO VISIT WITH CITY STAFF ABOUT THE ISSUE AND NO COUNCIL DELIBERATION IS PERMITTED FOR TOPICS NOT SPECIFICALLY LISTED ON THIS AGENDA.

7. **CONSENT AGENDA:** ALL ITEMS UNDER THIS SECTION ARE RECOMMENDED FOR APPROVAL FOR THE "CONSENT AGENDA". THESE ITEMS ARE OF A ROUTINE NATURE AND REQUIRE ONLY BRIEF DELIBERATION BY COUNCIL. **COUNCIL RESERVES THE RIGHT TO REMOVE ANY ITEM ON THE CONSENT AGENDA FOR FURTHER DELIBERATION.**

- A. APPROVE MINUTES OF FEBRUARY 14, 2023 REGULAR COUNCIL MEETING.
- B. APPROVE MINUTES FROM THE FEBRUARY 17, 2023 SPECIAL CALLED COUNCIL MEETING
- C. APPROVE OF BILLS PAYABLE FOR PERIOD ENDING FEBRUARY 28, 2023 (FY 2023)

8. DISCUSSION OR ACTION TAKEN ON ITEMS WITHDRAWN FROM CONSENT AGENDA FOR SEPARATE DELIBERATION.

**PERSONAL APPEARANCES AND/OR ITEMS REQUIRING COUNCIL APPROVAL/ACTION**

9. DISCUSSION AND/OR ACTION ON REQUEST BY ALI A. GHOCHEH AT 1004 MERRITT FOR LEAK ADJUSTMENT DUE TO BROKEN PIPE AT A & A MOTORS NOT PROVIDED FOR IN THE CITY'S ADOPTED LEAK ADJUSTMENT POLICY FOR COMMERCIAL ACCOUNTS.

10. DISCUSSION AND/OR ACTION ON REQUEST FROM JAVIER DIAZ AT 5309 CAHILL OVAL DISPUTING WATER BILL DUE TO WATER LEAK.

11. DISCUSSION AND/OR ACTION ON REQUEST FROM JOANN BUTLER REGARDING THE CITY ADOPTING REGULATIONS ON THE NUMBERS OF CARS PERMITTED AT A RESIDENCE.

12. CONSIDER APPROVAL TO AMEND THE DECEMBER 13, 2022 COUNCIL ORDER ON THE SUBSTANDARD PROPERTY AT 4844 HARTFORD.

13. CONSIDER APPROVAL TO AMEND THE NOVEMBER 22, 2022 COUNCIL ORDER ON THE SUBSTANDARD PROPERTY AT 1909 YALE STREET.

14. CONSIDER APPROVAL TO GO OUT FOR BIDS ON THE PRELIMINARY PHASE OF THE RED OAK DRAINAGE IMPROVEMENT PROJECT AS RECOMMENDED BY THE STORM WATER TASK FORCE AND THE CITY ENGINEER.

**ORDINANCES / RESOLUTIONS REQUIRING COUNCIL APPROVAL/ACTION:**

15. CONSIDER APPROVAL OF **RESOLUTION # 1100-2023** AUTHORIZING CONTINUED PARTICIPATION WITH THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FIVE CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION.



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**OTHER ITEMS FOR DISCUSSION AND/OR ACTION:**

16. CONSIDER APPROVAL OF ADDENDUM TO THE XEROX AGREEMENT DATED MAY 4, 2021 IN ORDER TO LEASE COPIERS SPECIFICALLY FOR FIRE DEPARTMENT OFFICE AND COPY ROOM.

17. DISCUSSION AND/OR ACTION REGARDING UPDATES FROM THE CITY MANAGER ADVISING THE MAYOR AND CITY COUNCIL ON PERSONNEL, CITY'S FISCAL CONDITION, PANDEMIC EXECUTIVE ORDERS, SCHEDULING COUNCIL WORK SESSIONS, FUTURE NEEDS OF THE CITY AND OTHER CITY MANAGER RECOMMENDATIONS.

18. DISCUSSION AND/OR ACTION ON APPOINTMENT TO THE ECONOMIC DEVELOPMENT BOARD TO FILL THE VACATED PLACE 7 CITIZEN MEMBER.

19. UPDATE ON SUBSTANDARD PROPERTIES AT:

- 636 SCHIEME
- 1513 SKYLINE
- 5016 ALMENA
- 1114 HARVARD
- 940 CODY (APT 6 – 13)
- 1011 ROBERTS CUT OFF
- 4844 HARTFORD
- 1909 YALE ST.
- 4833 SHERWOOD

20. UPDATE FROM PLANNING & ZONING WORKSHOP ON FEBRUARY 21, 2023

**QUESTIONS RELATED TO MONTHLY STAFF REPORTS INCLUDING:**

21. **POLICE DEPT. MONTHLY REPORT** INCLUDING PATROL ACTIVITY, RESPONSE CALLS, NUMBER OF CRIMINAL INVESTIGATION CASES, WARRANTS ISSUED AND ANIMAL CONTROL CALLS INCLUDING CITATIONS ISSUED.

22. **FIRE DEPT. REPORT** INCLUDING NUMBER OF CALLS FOR SERVICE AND FIRE TRAINING EXERCISES.

23. **INSPECTIONS AND CODE COMPLIANCE ACTIVITY REPORTS** INCLUDING NUMBER OF PERMITS ISSUED AND CODE VIOLATIONS WORKED.

24. **MUNICIPAL COURT** INCLUDING COURT ACTIVITY FROM FINES, BONDS, WARRANT FEES, COURT TAXES, COURT FEES, ARREST FEES, COURT SECURITY FEES, COURT TECHNOLOGY FEES, PAYMENT PLANS, STATE COURT COSTS AND AGENCY COLLECTION FEES.

25. **PUBLIC WORKS ACTIVITY REPORT** INCLUDING ROAD REPAIRS COMPLETED, SIGNS INSTALLED, WATER PRODUCTION, WATER MAIN AND SERVICE LEAKS REPAIRED, NUMBER OF FIRE HYDRANTS AND DEAD-END LINES FLUSHED, NUMBER OF SEWER OVERFLOWS AND STOPPAGES, CUBIC TONS OF SOLID WASTE COMPACTED AND PUBLIC WORKS EQUIPMENT REPAIRS.

26. **PARK BOARD ACTIVITY REPORTS** INCLUDING BALLFIELD RENTALS, GRANT UPDATES AND QUESTIONS PERTAINING TO MINUTES FROM THE PARK BOARD.



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27. **EVENT CENTER ACTIVITY REPORTS** INCLUDING NUMBER OF COMMUNITY CENTER RENTALS, EVENTS AND ACTIVITIES.

28. **CITY SECRETARY ACTIVITY REPORT** INCLUDING REVENUE FROM SALES TAX, DOLLAR DONATIONS, EDC SALES TAX, TEX POOL AND CRIME SALES TAX.

29. **EDC ACTIVITY REPORT** INCLUDING FUNDED PROJECT UPDATES, UPCOMING PROJECTS AND REPORTING FROM EXECUTIVE DIRECTOR, CONSULTANT, ON ECONOMIC DEVELOPMENT.

30. **STORM WATER TASK FORCE ACTIVITY REPORT** INCLUDING ACTIONS TAKEN UNDER THE MS4 PERMIT, COMMUNITY EDUCATION AND PROMOTIONAL EVENTS REGARDING STORM WATER PREVENTION POLLUTION.

31. **EMERGENCY MANAGEMENT ACTIVITY REPORT** INCLUDING POLICIES, PROCEDURES AND INFORMATION PERTAINING TO EMERGENCY MANAGEMENT AND UPDATES REGARDING THE COVID-19 PANDEMIC AND WEST NILE VIRUS.

**CORRESPONDENCE:**

32. COUNCIL MEMBER QUESTIONS, COMMENTS AND ANNOUNCEMENTS

**EXECUTIVE SESSION:**

33. CONVENE IN EXECUTIVE SESSION PURSUANT TO CHAPTER 551, TEXAS GOVERNMENT CODE: THE COUNCIL RESERVES THE RIGHT TO CONVENE IN EXECUTIVE SESSIONS(S) FROM TIME TO TIME ON ANY POSTED AGENDA ITEM TO RECEIVE ADVICE FROM ITS ATTORNEY AS PERMITTED BY LAW DURING THIS MEETING. THE COUNCIL MAY CONVENE IN EXECUTIVE SESSION TO DISCUSS THE FOLLOWING:

- a. Section 551.071 Pending or contemplated litigation or to seek advice from attorney:
- b. Section 551.072 deliberation regarding real property; a governmental body may conduct a closed meeting to deliberate the purchase, exchange, lease, or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.
- c. Section 551.074 Personnel matters – To deliberate the appointment, employment, evaluation, reassignment of duties, discipline or dismissal of a Public Officer or Employee or to hear a complaint or charge against an Officer or Employee.
- d. Section 551.076 Deliberation regarding security devices.

**RECONVENE:**

34. CONSIDER APPROVAL OF ANY ACTION FROM EXECUTIVE SESSION

**ADJOURNMENT:**

35. ADJOURN

This facility is wheelchair accessible and accessible parking spaces are available in front of City Hall. Please contact City Hall at 817-626-5421 if you have any questions or additional needs.